## APPENDIX 2

## ACTION PLAN – REGULARITY & GOVERNANCE 2000/2001

| Page/P<br>ara<br>Ref | No | Recommendation                                                                                                                          | Responsible<br>Officer                                                                                      | Action                                                                                                                                                                                                                                            | Date            | Update as at<br>30/10/03                        |
|----------------------|----|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------|
|                      |    | Internal Audit                                                                                                                          |                                                                                                             |                                                                                                                                                                                                                                                   |                 |                                                 |
| 10/8                 | 4  | Management should consider<br>the appropriateness of the<br>staffing structure of internal<br>audit.<br><i>Priority: Medium</i>         | Previously the<br>responsibility of<br>S. McGregor<br>now passed to<br>the Head of<br>Strategic<br>Finance. | The Council recently reviewed the<br>structure of Internal Audit and<br>entered into a partnership for<br>Internal Audit with KPMG for a 3-<br>year period. It is not proposed to<br>review the structure prior to the end<br>of the partnership. | January<br>2005 | Will be reviewed nearer the implementation date |
| 11/11                | 6  | Management should consider<br>the relative independence of<br>internal audit and current<br>reporting lines.<br><i>Priority: Medium</i> | Previously the<br>responsibility of<br>S. McGregor<br>now passed to<br>the Head of<br>Strategic<br>Finance. | Internal Audit has access to the<br>Director of Finance, the Chief<br>Executive and the Chairman of the<br>Audit Committee.<br>However this will be reviewed at<br>the termination of the Internal<br>Audit partnership with KPMG                 | January<br>2005 | Will be reviewed nearer the implementation date |